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Date: 21 September 2012

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SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

Date: Monday 1 October 2012

Time: 3.30pm

Venue: Warspite Room, Council House

Members:

Councillor Murphy, Chair

Councillor Bowyer, Vice Chair

Councillors Casey, Churchill, Gordon, James, Martin Leaves, Parker, Rennie, Stark and Stevens.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

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SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance by panel members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 4)

To confirm the minutes of the Support Services Overview and Scrutiny Panel held on 6 August 2012.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING RESOLUTIONS AND FEEDBACK FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD (Pages 5 - 6)

To receive a copy of the panel's tracking resolutions and any feedback from the Overview and Scrutiny Management Board on issues which concern this panel.

6. UPDATE ON GOVERNMENT POLICY CHANGES

The panel's Lead Officer will provide an update on any recent Government policy changes.

7. CARBON MANAGEMENT UPDATE (Pages 7 - 14)

To receive an presentation on Carbon Management.

8. CIVIC CENTRE REDEVELOPMENT PROJECT (Pages 15 - 18)

To receive an update on the Civic Centre Redevelopment Project.

9. REVENUES AND BENEFITS, CUSTOMER SERVICES (Pages 19 - 30)

AND TRANSACTION CENTRE REVIEW

To receive an update on the Revenues and Benefits, Customer Services and Transactional Centre.

10. WORK PROGRAMME

(Pages 31 - 32)

To receive the panel's work programme for 2012-2013.

11. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.